

**Annex to the Boards's  
Resolution of the Foundation for  
Economy and Public Administration  
number 01/05/2024 dated 21.05.2024**

## **REGULATIONS OF THE 9th OPEN EYES ECONOMY SUMMIT CONGRESS 2024**

These Regulations define the conditions of participation in the Open Eyes Economy Summit Congress on 19-20 November 2024, which will be held in a hybrid format (online on the Streaming Platform and on-site at the ICE Krakow Congress Centre).

### **I. Definitions**

For the purposes of these Regulations, the following terms shall have the following meanings:

1. **Agenda** - the programme of the Congress, available on the website and consisting of a list of speakers and the titles of their speeches. The agenda is indicative and may change even during the Congress.
2. **Congress** - international economy of social values summit called Open Eyes Economy Summit, organised by the Foundation for Economy and Public Administration, held once a year. The currently organised edition, to which these Regulations apply, will take place on 19-20-November 2024. The Congress shall be held in two forms: online and on-site.
3. **Consumer** - a natural person who enters with an entrepreneur into a legal transaction that is not directly related to the person's commercial or professional activity.
4. **Venue** - ICE Krakow Congress Centre (Marii Konopnickiej 17, 30-302 Kraków), where the Congress will be held in an on-site format.
5. **Organiser** - Foundation for Economy and Public Administration (based in Kraków, I. J. Skorupki 22, 31-519 Kraków, NIP (VAT registration number): 676-22-93-050, REGON: 120037591, KRS 0000232184, tel. +48 534881236, e-mail: biuro@oees.pl).
6. **Streaming Platform** - a dedicated interactive tool through which the Congress will be streamed online, available at <https://kongres.oees.pl/liveoees>
7. **Privacy Policy** - a document containing information on the processing of Participants' personal data, forming an integral part of the Regulations, available on the Website.
8. **Prosument** - a natural person who concludes an agreement directly related to the person's business activity, if it is clear from the content of that agreement that it is not of a professional nature for that person, which results in particular from the person's business activity available on the basis of the Central Register and Information on Economic Activity (CEIDG) provisions.
9. **Regulations** - these rules that define the principles of participation in the Congress.
10. **Website regulations** - the rules that define the principles of using the Website and providing electronic services by the Organiser through the Website.

11. **Website** - the Website is to be understood as:
  - a. Streaming Platform available at: <https://kongres.oees.pl/liveoees>
  - b. Registration System available at: <https://kongres.oees.pl/bilety/>
12. **Registration System** - the system that allows the Participant to register for the Congress, available at <https://kongres.oees.pl/bilety/>.
13. **Participant** - a natural adult person entitled to participate in the Congress.

## II. I. General provisions

1. These Regulations set out the conditions of attending the Congress, as well as the specific rights and obligations of the Participant.
2. Acceptance of the Regulations is a requirement for registration and attendance at the Congress and use of the Website.
3. Participants are obliged to comply with the provisions of the Regulations.
4. In matters related to the use of the Website or participation in the Congress, the Organiser can be contacted by e-mail, at: [rejestracja@oees.pl](mailto:rejestracja@oees.pl), or by telephone at: +48 534881236.

## III. Registration

1. The registration process for Congress Participants is possible from June 4, 2024 to November 20, 2024, exclusively through the registration form available in the Registration System.
2. Participation in the Congress as a Participant is chargeable. The cost of participation is indicated in the price list available on the Website.
3. The cost indicated in the price list refers to the participation of one person in the Congress.
4. The Organiser reserves the right to terminate the sale of tickets before the start of the Congress or the date specified in Section III(1) of the Regulations.
5. Participation in the Congress takes the following forms:
  - a. online - attending the Congress via the Streaming Platform,
  - b. on-site with online access - participation in the Congress both on-site at the Venue and online on the Streaming Platform.
6. The Organiser distinguishes the following types of tickets:
  - a. Online Congress ticket - entitles you to participate online in all the speeches included in the Agenda and unlimited access to the Streaming Platform,
  - b. On-site Congress ticket with online access - entitles you to enter the Venue during the Congress, attend all the speeches included in the Agenda and have access to partner stands, exhibitions, etc., receive a welcome pack of Congress materials, and have unlimited access to the Streaming Platform.
7. Application for participation in the Congress is made by completing and sending the registration form available in the Registration System.
8. The Organiser distinguishes the following categories of Participants registering for the Congress:
  - a. Participant - a natural person entitled to participate in the Congress,
  - b. Media - a natural person, a representative of the editorial staff of national or local or industry media,

- c. Volunteer - a natural person who voluntarily and knowingly performs services for the Organiser without remuneration,
  - d. Student - an adult natural person who is under 26 years of age, pursuing higher education and holding a valid student or PhD card.
- 9. Students are entitled to attend the Congress free of charge provided they:
  - a. register via the registration form available in the Registration System, and
  - b. posses and demonstrate in the registration process a valid student ID card by providing its number and the name of the higher education institution that issued the student ID card.
- 10. Media are entitled to attend the Congress free of charge on an accreditation basis provided they:
  - a. register via the registration form available in the Registration System, and
  - b. give the name of the represented editors of the national, local or industry media in the process of registration.
- 11. The possession of a valid student ID card by the Student and the possibility for the Media to represent the editorial staff of national, local or industry media may be verified by the Organiser during on-site accreditation for participation in the Congress, including when issuing a badge, in particular by the presentation of a valid student ID card or press ID card.
- 12. In order to purchase group tickets, it is necessary to fill in, in addition to the data indicated in Section 13 below, the first and last names as well as the e-mail addresses of all Participants who will be included in the group ticket, as part of the registration made via the registration form available in the Registration System. After registration, an email will be sent to Participants other than those completing the form, together with the relevant link, for their acceptance of the Regulations, once they have read them. Lack of acceptance of the Regulations by one of the Participants will result in the Organiser's failure to accept the offer and conclude the agreement for participation in the Congress (as indicated in Section 20 below).
- 13. In the registration form, the Participant gives the following data: first name, surname, e-mail address (a ticket and other information regarding the organisation of the Congress will be sent to this address), telephone number, position, name of the institution. In addition, if an invoice is selected for an institution, the Participant shall provide the following invoice data: name of institution, street, building number, premises number, postal code, city, NIP (VAT identification number) - Company name and NIP number shall be provided in order to obtain an invoice when the application is made on behalf of a company (legal person, organisational unit without legal personality but with legal capacity, natural person conducting economic activity).
- 14. In the registration form, the Participant can use a discount code (if the Participant has received one). If the Participant, despite having a discount code, does not provide the number of this code during the registration process, they lose the right to obtain the discount and the registration is subject to the payment conditions indicated in the price list.
- 15. Before sending the registration form, Participants are obliged to familiarise themselves with the content of these Regulations and Regulations of the Website. By validating and sending the completed registration form to the Organiser, the Participant submits to the Organiser an offer to conclude the agreement for participation in the Congress.

16. The Regulations provide for the following payment methods:
  - a. online payment – through Przelewy24 system (using the payment methods available at the time of ticket purchase, in particular instant transfer, BLIK, payment card),
  - b. traditional payment - by transfer to the Organiser's bank account held with ING Bank Śląski S.A., with the following number PL91 1050 1445 1000 0090 8000 6902 (IBAN) (SWIFT: INGBPLPW).
17. Payment for participation in the Congress shall be made in Polish currency (PLN). It is also possible to pay for participation in the Congress in a different currency. For this purpose please contact the Organiser via e-mail address at rejestracja@oees.pl, or by phone at +48 534881236.
18. In the case of online payment, together with making the payment the Participant authorises the Organiser to issue an electronic VAT invoice without the recipient's signature and to send it only to the e-mail address indicated in the registration form.
19. In the case of traditional payment, the Organiser will send a pro forma invoice to the User's e-mail address within 7 days from registration. Payment for participation in the Congress should be made within 3 days of receipt of the pro forma invoice, to the bank account indicated on the pro forma invoice issued by the Organiser.
20. As soon as the payment has been verified by the Organiser, the Participant will receive a confirmation of the registration at the e-mail address provided in the registration form, together with a VAT invoice (if demanded) and a personalized ticket entitling the Participant to attend the Congress, depending on the type of participation chosen. When this email is sent to the Participant, the agreement for participation in the Congress is concluded between the Organiser and the Participant, or the legal entity represented by the Participant.
21. The payer (recipient of the invoice) is the entity indicated by the Participant in the registration form.
22. The Participant is obliged to indicate the payer of the invoice (invoice recipient) to whom the document will be issued. The Participant may change the payer within 7 days of the invoice date. Information requesting a change of payer should be submitted by e-mail to: [finanse@fundacjagap.pl](mailto:finanse@fundacjagap.pl). The information must indicate the invoice number, the existing payer designation, the name of the new payer, and the name of the Congress Participant.
23. In justified cases and upon written request of the payer, it is possible to issue a paper invoice within 30 days of the payment.
24. The Organiser allows changes to be made to the list of participants. Information on a change of Participant should be reported to the Organiser no less than 5 days before the start of the Congress. A change of Participant requires a new registration form to be completed. The Participant must communicate the changes to the e-mail address at [rejestracja@oees.pl](mailto:rejestracja@oees.pl) and indicate information about the persons affected by the change.

#### **IV. Terms and conditions for Congress online participation**

1. The Participant who is entitled to take part in the Congress online shall register via the Registration System. After registration, the Participant will receive a ticket to the Congress at the e-mail address indicated in the registration form and will automatically be granted access to the event.
2. The use of the Streaming Platform may only take place according to the terms and scope indicated in the Regulations and Website Regulations.

3. Minimum technical requirements to use the Streaming Platform:
  - a. a device with Internet access,
  - b. access to e-mail,
  - c. the latest version of browser with Cookies and Java Script enabled,
  - d. software to read PDF files,
  - e. an active and correctly configured on the User's device data transmission service, made available by the telecommunication operator or a launched wireless connection.
4. During the Congress carried out on the Streaming Platform, it is absolutely and strictly forbidden to photograph, record or capture in any form or by any means the content displayed and transmitted.

## **V. Terms and conditions for Congress on-site participation**

1. A participant entitled to participate in the Congress on-site, who registered via the Website will receive a Congress ticket at the e-mail address indicated in the registration form, which must be kept and presented at the reception desk at the venue. Possession of the ticket is a condition of admission to the Congress at the venue.
2. In the event that, by virtue of legal regulations, restrictions are imposed on the organisation of conferences and congresses, which prohibit the presence of Congress Participants at the venue, the Organiser reserves the right to organise the Congress online and to cancel on-site Congress tickets in this respect. In such a case, the ticket entitling the User to participate on-site will be changed to a ticket entitling the user to participate exclusively online and the price difference will be refunded to the User within 30 days from the date of the decision to change the Congress formula. The user whose ticket has been changed has the right to withdraw from the agreement within 14 days of the Organiser's notification of the change in the form of participation by sending the Organiser a written statement of withdrawal by registered letter to the Organiser's address or electronically to the e-mail address: [rejestracja@oees.pl](mailto:rejestracja@oees.pl).
3. In the event that restrictions on the organisation of conferences and congresses are imposed by law, the Organiser reserves the right to require the presentation of additional documents upon accreditation of Congress on-site participation, to the extent that this is in compliance with the aforementioned legal provisions, which may include, in particular, a current vaccination certificate.
4. In the event that legal regulations impose restrictions on the organisation of conferences and congresses which reduce the possible number of Congress participants at the venue, the Organiser will inform the last registered participants of the possible change of the form of participation from on-site to online. The number of people participating on-site will depend on current government guidelines. In the case of changing the form of participation from on-site to online, the order of registration will be decisive. If the status of the change of the Participant from on-site to online takes place on the basis of the Organiser's unilateral decision, the Organiser will return to the Participant the participation fee paid. Apart from the reimbursement of the fee referred to in the preceding sentence, the Participant shall not be entitled to any claims against the Organiser.

(e.g. for reimbursement of costs incurred for transport or accommodation).

5. The Organiser does not cover transport and accommodation costs for Congress Participants.
6. During the Congress, there is a total and absolute ban on photographing, recording or capturing in any form or with any device the content displayed.
7. Given the nature of the Congress as a socially relevant and international event, gathering a large number of participants and taking place simultaneously on-site and online, the Participant acknowledges that photographs and video recordings may be made during the Congress. By registering for the conference and accepting the regulations, participants agree that their images may be included in the photographic and video material of the Congress and that these images may be disseminated for the organisational and promotional purposes of the Organiser, and that their personal data may be processed in this connection.

## **VI. Regulations of the Website use**

1. Use of the Website and all its functions requires access to the Internet and the use of a standard web browser.
2. In order to ensure the security of data transmission transmitted via the Website, the Organiser applies technical and organisational measures appropriate to the degree of risk associated with the use of the Website.
3. The User is obliged to comply with the Website Regulations, in particular:
  - a) not to provide content that causes dysfunction or overload of the Website or the systems used by entities directly or indirectly involved in the provision of electronic services,
  - b) not to provide content that may violate the personal interests of third parties, copyrights, intellectual property rights, trade secrets or that may in any other way violate the applicable legal order or good morals,
  - c) not to transmit content containing computer viruses or other malicious software such as "worms", "trojan horses", "keyloggers" or other,
  - d) not to transmit content causing the sending of unsolicited commercial communications (SPAM) or other content not permitted by law, as well as any other unlawful content.

## **VII. Complaints**

1. The Participant may submit any complaints to the following e-mail address [rejestracja@oees.pl](mailto:rejestracja@oees.pl) or in writing to the Organiser's registered address.
2. A complaint about the conduct of the Congress may be submitted within 14 days of the end of the Congress. The date of lodging a complaint shall be the date on which the complaint is received by the Organiser. These dates do not apply to Consumer and Prosumer Participants. Complaints submitted after the deadline specified in the paragraph above will not be considered.
3. The Organiser undertakes to examine the complaint immediately, no later than within 30 days of its submission. Complaints by the Consumer or Prosumer Participant on grounds of warranty will be dealt with within 14 days of receipt.

## **VIII. Cancellation of participation**

1. Under the terms and conditions set out in these Regulations, the Participant may withdraw from participation in the Congress (contractual right of withdrawal).

2. The Participant who has paid for participation in the Congress has the right to withdraw from participation in the Congress by 11.11.2024 by sending a written notice of withdrawal to the Organiser in the form of a registered letter to the Organiser's address or electronically to the e-mail address [rejestracja@oees.pl](mailto:rejestracja@oees.pl).
3. In the case of cancellation of participation in the Congress, the Organiser shall return to the Participant all or a specified part of the amount (in accordance with Section 4 below) paid to the bank account from which the payment was made. The amount paid will be refunded within 30 days, on the basis of a corrective invoice accepted by the Participant.
4. In the case of the Participant's resignation from the Congress, the paid amount shall be returned under the following conditions (the date of receipt of the resignation referred to in Section VIII(1) and (2) of these Regulations shall be decisive):
  - a) cancellation by 1.10.2024. - refund of the full fee to the bank account from which the payment was made,
  - b) cancellation by 11.11.2024. - refund of 50% of the fee to the bank account from which the payment was made,
  - c) cancellation after 11.11.2024. - the Participant is not entitled to a refund of the fee.
5. In the case of a resignation submitted after the deadline, the Organiser retains the right to retain the fee paid for participation in the Congress.
6. Given the nature of the Congress, Consumers and Prosumers do not have the right to withdraw from an agreement concluded at a distance on the basis of the Consumer Rights Act pursuant to Article 38(1)(12), i.e. because it is an agreement for the provision of services related to entertainment, sports or cultural events and the agreement specifies the day or period of service provision.

#### **IX. Regulations concerning Congress on-site participation**

1. Access to the Venue where the programme events of the Congress take place is granted exclusively to Accredited On-site Congress Participants.
2. Participants become Accredited On-site Congress Participants after confirming their accreditation at the Congress reception desk and collecting their ID badges.
3. Participants are obliged to wear their Congress badges at all times during the Congress (or are obliged to show them whenever requested by the Organiser). Lack of an ID badge entitles the Organiser to ask the Participant to leave the Venue. Participants may not transfer their Congress ID badges to other persons, and the Congress ticket is personal to the Participant. Each Participant should have a paper or electronic ticket with them when entering the Congress Venue in order to present it to the Organiser.
4. Persons who have lost or otherwise misplaced their badge may obtain a duplicate badge in accordance with the instructions provided by the Organiser.
5. An Accredited on-site Congress Participant is obliged to observe the Venue's OHS and fire safety rules in force. The document containing the aforementioned rules and regulations is available on the Venue's website.
6. Congress Participants are obliged to behave in a manner that does not endanger the safety of other Participants, to observe the law and the Regulations

and to comply immediately with the instructions of the security services. It is forbidden to block exits and escape routes, as well as other devices necessary in case of rescue or fire-fighting operations during the Congress.

7. The Organiser shall not be liable for any damage caused to the Participant as a result of force majeure.
8. Participants at the Congress are obliged to respect the rights and personal dignity of other Participants. It is strictly forbidden to harass other Participants. Harassment is defined as: offensive verbal comments about gender, gender identity, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, religion, deliberate intimidation, stalking, inappropriate physical contact and unwanted sexual attention. Furthermore, during the Congress, it is forbidden to use words and symbols commonly regarded as forbidden, including vulgarisms or expressions that may cause offence to religious or worldview feelings or that may indicate discrimination.
9. It is forbidden to damage signs and information boards, advertising media, devices and equipment located in the Congress Venue. Participants are obliged to use the sanitary facilities only for their intended purpose.
10. The Organiser does not take responsibility for stolen, lost or damaged items left in the cloakroom or throughout the Venue during the Congress.
11. The Organiser is not responsible for statements and presentations made during the programme events of the Congress.

#### **X. Regulations concerning online Congress participation**

1. Access to the Congress online, in which the programme events of the Congress take place, is only available to **Accredited Online Congress Participants**.
2. Participants become Accredited Online Congress Participants after confirming their accreditation in the Streaming Platform by logging in with their names and email addresses.
3. An Accredited Online Congress Participant is obliged to observe the security rules and regulations that apply to the Streaming Platform.
4. The Organiser shall not be liable for any damage caused to the Participant as a result of force majeure.
5. Participants at the Congress are obliged to respect the rights and personal dignity of other Participants. Participants are strictly prohibited from harassing other Participants. Harassment is defined as: offensive verbal comments about gender, gender identity, age, sexual orientation, disability, physical appearance, body size, race, ethnicity, religion, deliberate intimidation, stalking and unwanted sexual attention. Furthermore, during the Congress, it is forbidden to use words and symbols commonly regarded as forbidden, including vulgarisms or expressions that may cause offence to religious or worldview feelings or that may indicate discrimination.
6. The Organiser is not responsible for statements and presentations made during the programme events of the Congress.

#### **XI. Information on the processing of Participants' personal data**

1. The Controller of the Congress Participants' personal data is the Organiser (hereinafter also referred to as the Administrator). Contact with the Administrator on matters related to the processing of personal data is possible at email address: [biuro@fundacjagap.pl](mailto:biuro@fundacjagap.pl) / [biuro@oees.pl](mailto:biuro@oees.pl),



by telephone + 48 12 423 76 05 or by post at its registered office address as Organiser.

2. Detailed information on the processing of personal data can be found in [Privacy Policy](#).

## **XII. Final provisions**

1. The Regulations are valid as of 04.06.2024 and are available on the website: [www.kongres.oees.pl](http://www.kongres.oees.pl) and in the Registration System.
2. If these Regulations do not state otherwise, the contact between the Organiser and the Participant who sent the registration form to the Organiser will be conducted electronically, from the Participant's side using the e-mail address provided during registration, and from the Organiser's side using the address [biuro@oees.pl](mailto:biuro@oees.pl) or another address in the domain [kongres.oees.pl](http://kongres.oees.pl) or [fundacjagap.pl](http://fundacjagap.pl).
3. The agreement concluded between the Participant and the Organiser concerning the services provided under the terms of these Regulations shall be governed by the Polish law.
4. All rights to the name of the Website, its graphic and functional concept, as well as rights to all text and graphic elements used in the Website, with the exception of elements originating from third parties (in particular logos of partners, media partners, sponsors, partner conferences/congresses, etc.), belong to the Organiser and may be used only on the basis of consent (licence) granted by the Organiser.
5. In case of doubt as to interpretation, the Polish text of the Regulations shall prevail.
6. The Organiser may make changes to the Regulations.